

BYLAWS

1 Officers

1.1 All officers are subject to the attached indemnification agreement.

1.1.1 The Operations Officer, Financial Officer, BOD President and Treasurer will be added to the Kingdom financial accounts (bank, paypal, etc.) within a month of being coronated to their respective positions.

1.1.2 Once the Operations Officer, Financial Officer, BOD President or Treasurer step down from their elected positions they will have one month to remove themselves and add the new Operations Officer, Financial Officer, BOD President or Treasurer; if this is not done within the month the previous or incoming Operations Officer, Financial Officer, BOD President or Treasurer can face disciplinary action.

1.2 Any officer may be impeached by a petition signed by at least 20% of all active dues-paid members of the group. An officer thus impeached may then be removed from office by a $\frac{2}{3}$ vote at a group membership meeting.

1.3 Board of Directors

1.3.1 Operations Officer

1.3.1.2 Is also a member of the Board of Directors during their term(s) of office.

1.3.1.3 Has the power to break ties on general membership and election votes.

1.3.1.4 In any case where this tie-breaking authority poses a clear conflict of interest, it will be ceded to the Treasurer.

1.3.1.5 Has the authority to expend up to 10% of the group treasury (this includes the Main bank account, the Kingdom cash box, and the PayPal account and will not include holding funds, the PacWar bank or PayPal accounts, or the Winterbash bank or PayPal accounts) per month. May not be used for personal expenses or outside the scope of Kingdom duties. Any further expenditures require authorization by a general membership meeting.

1.3.1.5.1 Has the authority to sign checks drawn against the group's bank accounts for expenditures that are authorized by the bylaws or by a vote of the general membership.

1.3.1.5.2: Operations Officer shall allocate 10% of Kingdom funds at the Coronation and MidReign events.

1.3.1.5.2.1: This money will remain in the account during the reign.

1.3.1.5.2.2: The Head Scribe will be responsible for gathering receipts to present in order for reimbursement

1.3.1.5.2.3: Any funds not used at the time of new funds to be allocated, will be returned to the account before new funds are allocated.

1.3.1.6 Has the authority to sign contracts binding the group that have been approved by a majority vote of the Board of Directors.

1.3.1.7 May not hold the office for more than two Consecutive Terms. (Holding

the office pro-tem shall not count towards this limit.)

1.3.1.8 Shall relinquish the position if they miss more than two general membership meetings in a row or more than three general membership meetings total over the course of their six-month term.

1.3.1.9 Shall relinquish the position if they miss more than one board of directors meeting during their six-month term.

1.3.1.10 If, for whatever reason, the position of Operations Officer is vacated, the Assistant Operations Officer becomes pro-tem Operations Officer until the next elections.

1.3.1.11 If, for whatever reason, the Assistant Operations Officer is unable, or ineligible, to assume the position of pro-tem Operations Officer, a new election must be held. A general membership meeting must be convened within one month of the date the office was vacated to set terms for an emergency election, except in situations where a regularly scheduled election would occur before this date. The Treasurer will oversee the formation of the general membership meeting as well as coordinate the emergency election.

1.3.1.12 Should the office of Operations Officer be vacated, with no viable Assistant Operations Officer successor, for less than one month before a scheduled election is to occur, a general membership meeting will be convened as needed to coordinate any business that arises until the scheduled election appoints a new Operations Officer.

1.3.1.13 May not also hold the position of Assistant Operations Officer, Financial Officer, Safety Officer nor Adjudication Chief

1.3.2 Financial Officer

1.3.2.1 Is a member of the Board of Directors.

1.3.2.2 Is responsible for collecting all in-game fees and duties.

1.3.2.3 Shall conduct all in-game elections except for the election of Financial Officer (which shall be conducted by the Operations Officer).

1.3.2.4 Has the authority to expend up to 10% of the group treasury (this includes the Main bank account, the Kingdom cash box, and the PayPal account and will not include holding funds, the PacWar bank or PayPal accounts, or the Winterbash bank or PayPal accounts) per month. May not be used for personal expenses, or outside the scope of Kingdom duties. Any further expenditures require authorization by a general membership meeting.

1.3.2.5 Has the authority to sign checks drawn against the group's bank accounts for expenditures that are authorized by the bylaws or by a vote of the general membership.

1.3.2.6 May not hold the office for more than two consecutive terms. (Holding the office pro-tem shall not count towards this limit.)

1.3.2.7 Shall relinquish the position if they miss more than two general membership meetings in a row or more than three general membership meetings total over the course of their six-month term.

1.3.2.8 Shall relinquish the position if they miss more than one board of directors meeting over the course of their six-month term.

1.3.2.9 If, for whatever reason, the office of Financial Officer is vacated, an emergency election must be held within two weeks of the date the office is vacated.

1.3.2.10 May not also hold the position of Operations Officer, Assistant Operations Officer, Safety Officer nor Adjudication Chief

1.3.3 Other Members of the Board of Directors

1.3.3.1 Six group members shall be chosen by open ballot to serve in this capacity.

1.3.3.2 Shall relinquish the position if they miss more than two board of directors meetings during their one year term.

1.3.3.3 President

1.3.3.3.1 Shall be chosen from the current membership of the Board of Directors by a vote by the Board of Directors.

1.3.3.3.2 Is responsible for establishing an agenda and conducting all business meetings.

1.3.3.3.3 Is responsible for coordination of all BOD functions.

1.3.3.3.4 May not hold any elected kingdom office.

1.3.3.3.5 Has the power to break ties on any BOD votes. In the case where a president is absent, the BOD Vice President will have the authority to break BOD vote ties as well.

1.3.3.3.6 BOD President has the authority to sign contracts binding the group that have been approved by a majority vote of the Board of Directors.

1.3.3.4 Secretary

1.3.3.4.1 Shall be chosen from the current membership of the Board of Directors by a vote by the Board of Directors.

1.3.3.4.2 Will be responsible for maintaining the mailing address of the group.

1.3.3.4.3 Shall list minutes of all Board of Directors meetings.

1.3.3.4.4 Shall check any changes to documents by the Treasurer and Financial Officer to ensure accuracy.

1.3.3.4.5 May not hold any elected kingdom office.

1.3.3.5 Treasurer

1.3.3.5.1 Shall be chosen from the current membership of the Board of Directors by a vote of the Board of Directors.

1.3.3.5.2 Is responsible for collection of all non-game fees and duties.

1.3.3.5.3 Has the authority to sign checks drawn against the group's bank accounts for expenditures that are authorized by the bylaws or by a vote of the general membership.

1.3.3.5.4 May not hold any elected kingdom office.

1.3.3.5.5 Has the authority to pay Amtgard International licensing fees and state nonprofit corporation registration fees using the group treasury general fund.

1.3.3.6 Non-voting / Alternate Members

1.3.3.6.1 Two seats shall be held by individuals who previously held the Kingdom Monarch and Kingdom Prime Minister positions. Duties and obligations are at the discretion of the BOD.

1.3.3.6.2 If a voting member is not present for a vote, an alternate member can take their place for voting purposes, as determined by simple plurality vote from voting members present.

1.3.3.6.3 - In the event the outgoing Prime Minister or Monarch are unable to serve in this capacity, the outgoing Regent may be allowed to fill this position by emergency popular vote at the next general membership meeting. Barring the ability to fill the position in this way, an emergency election to fill this vacancy will be held at the same general membership meeting.

1.4 Assistant Operations Officer

1.4.1 Is a member of the Board of Directors during their term(s) of office.

1.4.2 Shall relinquish the position if they miss more than two general membership meetings in a row or more than three general membership meetings total.

1.4.3 Will become pro-tem Operations Officer should the office of Operations Officer for whatever reason be vacated.

1.4.4 If the Assistant Operations Officer assumes the position of pro-tem Operations Officer, with less than one month before a scheduled election, the position of Assistant Operations Officer will remain vacated until the next scheduled election, with the pro-tem Operations Officer maintaining all Assistant Operations Officer duties.

1.4.5 If the Assistant Operations Officer assumes the position of pro-tem Operations Officer, with more than one month before a scheduled election, the pro-tem Operations Officer may appoint a successor to the Assistant Operations Officer position which will be ratified by General Membership vote at the next general membership meeting, this vote is not subject to section 4.2.7 and may be voted on immediately. (Current office holders are ineligible for appointment.)

1.4.6 May not also hold the position of Operations Officer, Financial Officer, Safety Officer nor Adjudication Chief

1.5 Adjudication Chief

1.5.1 Is not a member of the Board of Directors.

1.5.2 May not also hold any of the following positions: Operations Officer, Assistant Operations Officer, Financial Officer, Safety Officer.

1.5.3 May be dismissed by the joint agreement of the Operations Officer and Financial Officer.

1.5.4 Shall relinquish the position if they miss more than two group functions in a row or more than three group functions total over the course of their six-month term.

1.5.5 If, for whatever reason, the position of Adjudication Chief is vacated, the Operations Officer may appoint a replacement.

1.5.6 May not also hold the position of Operations Officer, Assistant Operations Officer, Financial Office nor Safety Officer

1.6 Quartermaster

1.6.1 Is not a member of the Board of Directors.

- 1.6.2 May be dismissed by the joint agreement of the Operations Officer and Treasurer.
- 1.6.3 If, for whatever reason, the position of Property Manager is vacated, the Operations Officer with the agreement of the Treasurer may appoint a replacement.

2 Membership

- 2.1 A member must be registered with a subsidiary group.
- 2.2 A member must pay dues to their subsidiary group, and their subsidiary group must remit ½ of those dues to the main group.
- 2.3 Dues are \$20 for six months.
- 2.4 The Operations Officer, Assistant Operations Officer, Financial Officer, Safety Officer, and Adjudication Chief have their required dues waived for the duration of their six-month terms, although they are required to pay dues as normal in order to be eligible for re-election.
- 2.4.1 This shall apply equally to all equivalent officials of all subsidiary groups.
- 2.5 A member is defined as active if they have attended both at least one general membership meeting, and at least six meetings or functions of any kind of the group or any subsidiary groups, within the past six months.
- 2.6 The Operations Officer and Financial Officer acting in agreement, or the Operations Officer and Adjudication Chief acting in agreement, may enact a suspension of any member for any duration, including one of indefinite duration.
- 2.7 The Operations Officer and Financial Officer acting in agreement, or the Operations Officer and Adjudication Chief acting in agreement, may repeal any such suspension at any time; this includes suspensions imposed by other officers or by previous occupants of those offices.
- 2.8 Any member thus suspended may appeal their suspension at the next scheduled general membership meeting. Such an appeal is not subject to section 4.2.7 and may be voted on immediately. A simple majority vote of active members is sufficient to repeal a suspension, either at this meeting, or at any subsequent meeting where it has been introduced as an item to be voted on.
- 2.8.1 In the event the althing appeal fails, the suspended player may request an appeal no sooner than 6 months from the date of the last appeal. They must notify the monarchy 14 days before the althing they wish to have the appeal at.
- 2.9 A suspended member shall forfeit any dues paid during the time of suspension and is liable to the group for assessments or fees as a result of obligations incurred by the member prior to suspension.
- 2.10 A suspended member shall be barred from participating in all group functions, including general membership meetings and any functions of subsidiary groups, with the exception of the right to appeal their suspension at the next general membership meeting after it is issued.
- 2.11 A suspended member shall have all privileges which have been suspended reinstated the first day after the suspension has concluded.
- 2.12 If necessary, the Financial Officer and Adjudication Chief acting in agreement may suspend the Operations Officer, or may repeal a suspension they issued under this clause. This is otherwise identical to a suspension issued in agreement with the Operations Officer.

2.13 In the event a suspension is repealed, the decision of the officer(s) to repeal is to be ratified by voting members at the next Althing by simple majority vote.

3 Elections

3.1 Elections for the offices of Operations Officer, Assistant Operations Officer, and Safety Officer shall be held every six months, within the third or fourth weekends of the months of February and August.

3.2 Elections for the offices of Financial Officer and Adjudication chief shall be held midway between elections for the other offices, within the first or second weekends of the months of November and May.

3.3 Elections for other members of the Board of Directors will be held twice yearly, with three seats being filled in an election held in January and three seats being filled in an election held in June. Members elected to the Board in this way will serve for a full year.

3.3.1 In the event that one or more elected summer term BOD seats become vacated, the seat may be filled by a general membership vote at the next scheduled althing. This would be a pro-tem position to be held until the next regularly scheduled summer term election.

3.3.2 In the event that one or more elected winter term BOD seats become vacated, the seat may be filled by a general membership vote at the next scheduled althing. This would be a

pro-tem position to be held until the next regularly scheduled winter term election

3.4 Candidates for the positions of Operations Officer and Assistant Operations Officer must meet standards as outlined in section 9 of Policies.

3.5 Candidates for any position must be dues-paid active members (see above) at the time of election voting.

3.6 Candidates for any position must be at least 18 years of age.

3.7 No person may hold any of the following two positions at the same time: Operations Officer, Assistant Operations Officer, Financial Officer.

3.8 Only active members (see above) may vote in elections.

3.9 Winning any election requires a simple plurality (more votes than any other candidate, taken individually).

3.10 Online voting will happen on Facebook. The Financial Officer or Operations Officer will post a PDF of the ballot, including instructions for how to submit the vote. The instructions will include the kingdom email address and instructions of submitting a picture of the ballot as well as a picture of the voter holding the ballot.

3.10.1 Online voting will be kept open for a minimum of 48 hours.

3.11 Coronation will be held after a candidate has been elected.

3.11.1 Coronation for the Operations Officer, Assistant Operations Officer, and Safety Officer shall be held in the months of March and September.

3.11.2 Coronation for the Financial Officer and Adjudication Officer shall be held in the months of December and June.

3.11.3 Coronation shall be held during Winterbash and Pacwar. Winterbash in March and Pacwar in September.

4 Meetings

4.1 Board of Directors Meetings

4.1.1 The Board of Directors shall meet to discuss business as necessary.

4.1.2 Scheduled Board of Directors meetings may be closed to members not on the Board of Directors, but the minutes of such closed meetings must be made available to the general membership within four weeks of the meeting.

4.1.3 The Board of Directors shall have no power to change, alter, or otherwise affect any aspect of gameplay nor the Constitution.

4.1.4 The Board of Directors, to remain in compliance with state and local laws, has the power to change the Bylaws and Policies there within.

4.2 General Membership Meetings

4.2.1 A general membership meeting shall be scheduled once each month by the Operations Officer. Whether it is actually held is subject to group interest and involvement (i.e. if no one has business to bring before the group, then there will be no meeting for that month).

4.2.2 Only active members (see above) may vote on group policies or changes to bylaws.

4.2.3 All votes of general membership meetings will require only a simple majority unless otherwise specified by the bylaws.

4.2.4 A vote of active members has the authority to amend the group bylaws.

4.2.5 A vote of active members has the authority to set policies and modify game documents, to explicitly include the group Policies and Kingdom Constitution documents.

4.2.6 A vote of active members may authorize an expenditure of any size from the group treasury.

4.2.7 Items put before the general membership for vote must be announced and opened for discussion for at least one general membership meeting and then tabled until the next general membership meeting for vote.

4.2.7.1 Exception: Emergency situations and fund expenditures may be discussed and voted upon at the same general membership meeting. An emergency situation will be defined as a situation that places the group into violation of law or any contractual agreement.

4.2.8 No issues voted on by the general membership may be brought up again before a general membership meeting for at least six months, unless said issue(s) put the group in a legal or contractual breach.

5 Subsidiary Groups

5.1 Each subsidiary group must elect one of its members as representative.

5.2 Must sign the standard agreement with the central Amtgard Board of Directors.

5.3 Must be based at a physical location within 150 miles of Salem, Oregon, OR within the borders of the State of Oregon.

- 5.4 To accept a new subsidiary group the following steps must be followed:
- 5.4.1 Approval of the Operations Officer and Financial Officer.
 - 5.4.2 Approval by a vote of active members at a general membership meeting.
 - 5.4.3 Signing of the subsidiary group contract by both the Operations Officer and an appropriate representative of the subsidiary group (which must then be approved by the Board of Directors).
- 5.5 To remove a subsidiary group the following steps must be followed:
- 5.5.1 Approval of the Operations Officer and Financial Officer.
 - 5.5.2 Approval by a vote of active members at a general membership meeting.
 - 5.5.3 The subsidiary group that is to be terminated or suspended must be notified at least 15 days prior to the vote for termination/suspension. They must be informed of the date, time and location of the general membership meeting where the vote will take place.
 - 5.5.4 The representative in question will be allowed an opportunity to speak in their subsidiary group's defense, in person or in writing, at the general membership where the vote is to take place. Any other members of the subsidiary group who are present at the meeting will be given the opportunity to speak in its defense as well.
 - 5.5.5 The effective date of the subsidiary group's removal from the group shall be at least one week after the date of the general membership meeting authorizing the removal.
 - 5.5.6 Exception: failure of the subsidiary group to abide by the subsidiary group contract may be grounds for automatic removal of the group; such circumstances are to be reviewed by the Board of Directors.
- 5.6 Subsidiary groups may draft their own bylaws and policies so long as they do not conflict with the bylaws and policies of the group or the subsidiary group contract. They are very strongly encouraged to use the bylaws and policies of the group as a model for their own governance.
- 5.7 Are obligated to provide accurate records of the attendance of their functions to the Treasurer. This shall be the responsibility of the subsidiary group's representative.
- 5.8 Subsidiary groups may not have their own subsidiary groups (however, see Subsidiary Group Confederations below).
- 5.9 Officers of subsidiary groups may not also serve as the main group's Operations Officer, Assistant Operations Officer, or Financial Officers.

6 Subsidiary Group Confederations

- 6.1 Subsidiary group confederations are groups of subsidiary groups (sponsored by the main group) who have gained permission from the main group (through a vote at a general membership meeting) to be recognized as such.
- 6.2 Subsidiary group confederations are meant to act as semi-independent entities who are working towards independent main group status.
- 6.3 Must have achieved non-profit or not-for-profit status and keep it active.
- 6.4 Subsidiary group confederations are expected to maintain their own, separate, set of bylaws. These bylaws may specify details of membership, voting rights, and dues requirements

specific to the subsidiary group confederation.

6.5 With the permission of the Operations Officer and the Financial Officer, subsidiary group confederations may add independent groups to the subsidiary group confederation. These subsidiary groups may be required to sign any contracts the subsidiary group confederation requires.

6.6 In the case that the subsidiary group confederation becomes a fully independent main group, its component subsidiary groups will each independently decide whether they wish to join the new independent main group as subsidiary groups of its own or remain as subsidiary groups of this group.

7 Independent Subsidiary Groups

7.1 Groups based at a physical location more than 150 miles away from Salem, Oregon AND Outside the borders of the State of Oregon are eligible to become Independent Subsidiary Groups.

7.2 Independent subsidiary groups are treated as normal subsidiary groups, with the following exceptions:

7.2.1 Members of independent subsidiary groups have no voting rights.

7.2.2 Independent subsidiary groups are not required to remit any portion of the dues paid by their members.

8 Dissolution

8.1 Should the group dissolve, all assets must be eliminated.

8.2 Assets may not be eliminated by distribution to group members.

8.3 Options for the elimination of assets include:

8.3.1 Donation to the federal government.

8.3.2 Donation to state or local governments.

8.3.3 Donation to a non-profit organization approved for exemption from federal tax under section 501(c)(3) of the Internal Revenue Code.

BLACKSPIRE COMBINED CORPORA CHANGE LOG aka REVISION HISTORY

- Purpose: To Track each Change within the 3 Corpora Documents over time.
To Store those Changes in 1 document.
To Record DATE of Change and BY WHOM.
- How to Use: Content that was ADDED shall be highlighted in Light Green 1.
Content that was REMOVED shall be highlighted in Light Red 1.
Suggestions or Clarity Needed shall be highlighted in Light Blue 1.
Content that was CORRECTED shall be highlighted in Light Yellow 1.
Co-Chair 1 notes shall be highlighted in Light Magenta 1.
Co-Chair 2 notes shall be highlighted in [pick your color]
Editor 1 notes shall be highlighted in [pick your color]
Editor 2 notes shall be highlighted in [pick your color]
ONLY Grammar, Punctuation, or Typos may be CORRECTED by Operations
Officer, Financial Officer, or ??? (corpora committee?)
- Maintainers: Primary: Financial Officer
Secondary: Kingdom-level Corpora Committee
- Kingdom Corpora Committee members

ALL CHANGES TO THE CORPORA MUST BE DOCUMENTED BELOW using
the following Style Guidelines:

[Date of Change] (in bold)

[Updated By] (put your LEGAL First and Last name)

[Name of the Prime Minister]

- - - **Bylaws (in bold)**

- - - **Constitution (in bold)**

- - - **Policies (in bold)**

Section # The full text of Section #. Highlight the Original text using the
appropriate Highlight Color.

Note: Further Changes made on 1 DATE or to 1 DOCUMENT do not require
the DATE / DOCUMENT to be listed again.

If NO Changes are made on that DATE to that DOCUMENT, you shall enter N/A
in the Change Log for that DOCUMENT

Newest Changes shall be inserted at the top of the History, and take precedence
over the previous entries.

Insert 3 blank lines to the end of the newest Changes as a buffer space between
entries.

Page 1 is for DOCUMENT Information, Notes, Templates, etc.

The historical entries shall begin on Page 2.

Example:

Jun 21, 2023

Caleb LaChapelle

--- Bylaws

N/A

--- Constitution

N/A

--- Policies

1.4.7 Any exercise of these powers requires only a simple majority vote at a Board of Directors (BOD) meeting.

Jun 1, 2023

Caleb LaChapelle

--- Bylaws

1.1 All officers are subject to the attached indemnification agreement.

1.3 Board of Directors (BOD)

--- Constitution

N/A

--- Policies

1.4 Board of Directors (BOD)

Template: =====

, 2025

--- Bylaws

--- Constitution

--- Policies

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