



CORPORATE MINUTES OF THE SPECIAL MEETING OF Board of Directors, Blackspire

I. Call to Order

A meeting of the Board of Directors of Blackspire was held on December 28, 2025 at 7:00pm in the “Board of Directors” voice channel of the Official Kingdom of Blackspire Discord server.

The meeting was called to order by Sarah Strohmeyer, at 7:05pm, followed by a statement from the Oregon Nonprofit Corporation Handbook stating that this is an official meeting and regardless of not being physically in person, official business may be transacted and the directors who participate are considered present, in person, at the meeting.
A quorum was achieved, allowing the proceedings to commence.

The following directors were present:

Sarah Strohmeyer - President
Jacob Cooksey - Operations Officer
Chaunda Smith - Treasurer
Courtney Wukasinovich - Financial Officer
Marcus Chatfield - Assistant Operations Officer
Judith Wright - Secretary
Ray Sullivan
Cian McCarron
Karl Lyke
TJ Foltz
Robert Wright





Absent:
Chris Mingo

II. Cans for Feeding America (7:02pm)

Chris Mingo calculated an estimate for the amount of money he would get for cans collected at Pacwar. The amount was reported to Rion for the Cans for Feeding America donation. Chris said he would turn in the cans but never did. We have claimed a donation that we have no record of to another charitable organization, which puts us in an unfortunate situation. Nobody has been able to get a hold of Chris for six weeks. The OCPD is doing a wellness check.

A discussion about Chris's absence ensued and how to handle his seat on the board so we can still efficiently do business. We hope Chris is safe and doing well, and are taking no action regarding his seat until the next board meeting, in the case he is still absent.

Ray motioned to table the discussion of Chris Mingo until January. Karl Lyke seconded the motion.

ACTION ITEMS:

- The discussion about Chris Mingo and cans for Feeding America was tabled until the next meeting.

III. Insurance (7:13pm)

A vote was taken to adopt the Risk Management proposal as written so that it may be sent to the insurance company. The vote passed unanimously.

ACTION ITEMS:

- Courtney Wukasinovich and Cian McCarron will finish the insurance process.





IV. Officer Changover (7:33pm)

The board appreciates the service of Robert Wright and welcomes back Cody Sanders.

ACTION ITEMS:

- No action is needed.

V. Grievance Form (7:46pm)

A discussion was had about how the grievances are now handled since the corpora change and bringing the board in on the grievance discussions. The process of filing a grievance is still the same, and the disciplinary roles outlined by the rules of play still remain, but have the additional guidance of the board.

ACTION ITEM:

- No action needed

VI. Closing (7:54pm)

The next BoD meeting will be January 11, 2026 at 7pm in the BoD voice channel in the Kingdom Discord. Sarah Strohmeyer adjourned the meeting at 7:55pm.





BLACKSPIRE
A kingdom of Amtgard

Minutes submitted by:

Signature on Original

Secretary Signature

Judith Wright

Secretary Full Name

Approved by:

Signature on Original

Chairperson Signature

Sarah Strohmeyer

Chairperson Full Name



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