



**BLACKSPIRE**  
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## CORPORATE MINUTES OF THE MEETING OF Board of Directors, Blackspire

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### I. Call to Order

A meeting of the Board of Directors of Blackspire was held on April (04), 12th day, 2026 at 6:00 pm in the “Board of Directors” voice channel of the Official Kingdom of Blackspire Discord server.

The meeting was called to order by Sarah Strohmeier, at 6:02pm, followed by a statement from the Oregon Nonprofit Corporation Handbook stating that this is an official meeting and regardless of not being physically in person, official business may be transacted and the directors who participate are considered present, in person, at the meeting. A quorum was achieved, allowing the proceedings to commence.

The following directors were present:

Sarah Strohmeier (Aurora) - BoD President  
Marcus Chatfield (Brodar) - Operations Officer (Monarch)  
Ray Sullivan (Keriz) - Assistant Operations Officer (Regent)  
Morgan Brown (Emmering Rook) - Financial Officer (KPM)  
Cody Sanders (Theorem) - Adjudication Chief (KGMR)  
Cian McCarron (Vladimir) - Director of Records Management  
Chaunda Smith (Tara Redgrave) - Treasurer  
Christopher Hyde (Faclan) - Secretary  
Wicke (Wicke) - Webminister  
Talieson (Talieson Solmon)



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Bailey Boaz (Galinmorn)

Absent;

Courtney Wukasinovich (Falcon) - Outgoing Financial Officer/KPM (None-Voting/Alternate Member)

Jacob Cooksey (Brago) - Outgoing Operations Officer/Monarch (None-Voting/Alternate Member)

- Secretary note - many of the items of business are discussions about a document. The document linked will have a lot of context if anyone is confused.

## II. Old Business/updates to same

Ila) Corpora - the review from the Lawyer (Marcus/Morgan).

[Blackspire - Governance Review and Recommendations 2026-04-04 - Google Docs](#)

This was an update for the Kingdom about our Corpora that was sent off to the legal firm Rational Unicorn Legal Services PC. It is not perfect and we still need to change items as our policies were written to be compliant with Oregon law. But we now need to make them proper to Federal Law instead. Another potential issue is it is not 100% clear in the policies who has majority control over locations and decision making in our Kingdom between the BoD/Monarch/Populace. For example 'member' versus 'participant' in regards to voting power as well as what the BoD does and does not have the authority over. This just needs to be clarified. As well as needing to have trained and able to be relied upon medical and security personnel on event teams as not having them is leaving us legally liable.

Our Risk management plan is also complete - thanks Cian.

[Copy of Blackspire Risk Management Plan.pdf - Google Drive](#)

As well as our new and improved Waivers that have been sent out to all the holdings are working on updating. These plus the legal review will also make getting grants much simpler once we have all our affairs and documents in order.

### **ACTION ITEMS:**



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- Just continued work by several parties to help clean up and fix our policies to ensure we are in legal compliance as well as know who is responsible for what in the Kingdom.

### IIB) The Kingdom trailer storage and cost of (Morgan).

Currently the Kingdom Trailer is held at North Salem Public Storage. The monthly cost is \$72 - it is outdoor but it is behind double gates in a 20x40 space. During the process of moving the trailer, Morgan used kingdom funds to replace the following: chains, electrical wiring, and crank, and a maintenance servicing with Whittaker's Hitches Unlimited in Keizer, using her discretionary 10% KPM funds. The inventory of the trailer is up to date but will need to be updated by the new Quartermaster.

Insurance for the trailer is also nearly completed and should be finished by 4/13-4/17. Which would cover the trailer for \$2400 as a physical item as well as \$1000 of internal contents. And as long as we have the trailer in a place where we can see it at events it shall be covered there as well!

### **Action Items:**

- Finishing up the insurance and finding a new Kingdom Quartermaster.

### IIC) OLCC Alcohol Update (Cian).

Main document;

[OLCC Q&A Summary - Google Docs](#)

An important update provided by Brent from OLCC - thanks Brent! Cian brought a list of questions along and Brent was happy to answer them for us. Still a few new ones that need answering but we have got a dialogue going which should make it much easier.

- + Do volunteers who are serving drinks need to be a member of Blackspire? No! But they will need to sign Waivers to have a record of who we have designated to that role.
- + Is there a personal drink limit? Nope - but we as the event staff and participants would need to look after our own to make sure no issues arise. As well as the locations where we are hosting events may have a limit we would be following.



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- + Would we need to have staff/volunteers who are specifically looking out for issues? Not technically but Brent thinks that would be helpful to have people designated to do that role.
- + Are we allowed to have extra charge on top of gate for drinks? (For example like an extra charge at gate to get a special wristband that allows drink). Yes! We can do both that as well as a charge per drink, for example \$10 at gate and then \$5 per drink consumed at the central alcohol spot. We can also receive donations to the bar or us as an organization in general.
- + Can those who craft their own alcohol sell them at an event? **Absolutely** not, unfortunately. It cannot be sold and is a potential issue if it's even on site. We must sell only licensed alcohol if the event has a fee to enter. Which our campouts do.

Here are some extra fun facts; we can receive donations from licensed brewers as charity, we can auction off four liters of that donated brew per year. Our exemption status gives us 45 days of being able to sell licensed alcohol at our events. Just need to be cautious about having a huge part of our revenue as alcohol sales in case we are audited.

We can still have Dragon Master brews but they /must/ stay far apart from the central licensed alcohol place. And never be mixed in. Wicke suggested a solution would be to have Dragon Master finish around 4 PM and then the normal drinks served later to make sure there is no potential for mix. Great idea Wicke!

### **Action items:**

- Nothing major, just a lot of good information with a few clarifications for safety and legality

IID) PacWar Audit update (Morgan).

Nothing huge as we were just trying to get the last bit of information, the full attendance audit, to call it complete. Which we were given! Woo.

### **Action Items:**

- Nothing at present.



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## ----- New Business -----

### III) New Business

#### IIIa) Formation of a new Corpora Committee.

This is related to the lawyer review we received earlier as the former Corpora Committee were unable to complete our legal compliance check. Which is something we need to get done for the safety of Blackspire. As such a new Committee shall be formed to complete the process. The Committee shall be formed initially of five BoD members only as they have been following the process for a while now and this is just to talk with the Lawyers to wrap up the last of the articles that are not in legal compliance. Once this has been sorted out the Committee shall be opened up to normal members of Blackspire.

At the moment the Committee shall be; Marcus, Morgan, Cian, Ray, and Bailey. And once the legality is confirmed other Blackspire members can join if they wish. Wicke, with Talieson seconding, proposed this to be our main committee just so we can become legal as soon as possible. This was approved unanimously.

Important note - the Corpora Committee is advisory only in capacity and cannot make actions without approval of the BoD

#### **Action items:**

- A new Corpora Committee was formed and it was suggested by Morgan that the Committee update the rest of the BOD with their structure and organization by 4/17.

#### IIIB) Update and clarifications from the Special Investigation Committee.

Message from Cian;

The special meeting to vote for the formation of the committee began on Wednesday 4/8 at 9:28am and within 17 minutes 7 votes were cast to show quorum. Following that, after 27 minutes we had 6 Yes votes to approve formation of the SIC, as well as recusal of Kori and



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Jacob from the investigation. The votes satisfied quorum under either an 11-member (voting) or 13-member (all) board calculation.

With that explained Wicke was on deck to help explain what the SIC was here to do. You can read the main announcement here;

[From The Special Investigation Committee - Our Obligations as Investigators - Kingdom of Blackspire](#)

But the cliff notes for these minutes are; This is not a disciplinary committee, all investigators and impartial viewers are under NDA, interview request (that can be declined(not an admission of guilt!)) have been sent out, and Wicke hoped to finish the process in two weeks (4/24).

Ray wanted to point out that Wicke is quote 'well qualified and also the best and awesome' for doing this.

### **Action items:**

- As NDAs have been signed nothing publicly. But the SIC is moving forward.

IIIC) New Role Charters to clarify responsibilities.

I hope you as a reader enjoy links - cause there are many of them! Morgan loves documents.

() We shall begin with the Property Manager (legal term) / Quartermaster (In game term). Main document;

[06 Property Manager Role Charter - Google Docs](#)

Key items from the document are; the Property Manager is responsible for the Kingdom trailer and the items therein - not park level things. Needs BoD approval to sign contracts or spend money in the line of duty. They need to take inventory twice a year, have a google drive now to record these inventories, and are allowed (and encouraged) to take pictures of the items to help with insurance. They do not personally have to move the trailer but do need to work out someone who will do it to whatever event or place it needs to go. They would also get reimbursed for gas and transport costs as long as they keep those receipts.

- Vlad moved to, seconded by Cody, to accept the Charter. All yes.

() The Designed Banking Liaison



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A position that was going to be quite important as they were to be on the banking accounts of the Kingdom and Parks to make it simpler to transfer ownership of those things when new members would take positions that needed the accounts. However, Morgan (may have) eliminated her own proposed position! As the new banking change lower (Item IIIIF) means this position is likely no longer needed.

- Morgan, Vlad second, moved to table till the next meeting as the new Banking change may render the position un needed.

() Operations Officer - the Monarch. Main document;

[07 Operations Officer - Google Docs](#)

Nothing new or drastic this, as well as the Charter below this one, were mainly copied over from the Bylaws to have each role have a Charter. To make it easier to know what responsibilities everyone has and to make it look much nicer.

- Vlad, Ray second, to approve. All yes.

() Assistant Operations Officer - the Regent. Main document;

[08 Assistant Operations Officer - Google Docs](#)

See above. Just to move bylaws items into a much easier place to find them with responsibilities much clearer.

- Morgan, with Bailey second, to approve. All yes.

() Financial Officer - Kingdom Prime Minister. Main document;

[09 Financial Officer Role Charter - Google Docs](#)

Its going to be written down here at least once more. Just the bylaws in an easier to find and check way.

- Cian, with Bailey second, to approve. All yes.

() Adjudication Chief - Kingdom GrandMaster of Reeves. Main document;

[10 Adjudication Chief Role Charter - Google Docs](#)

The last time! Bylaws made easier and faster to find and read.

- Cian, with Morgan second, to approve. All yes.

() Board of Directors member - standard seat. Main document;

[PROPOSED - 11 Board Member Role Charter - Google Docs](#)

One that is not finalized at the moment as this charter was taken from multiple spots in our Corpora so needs a bit of clean up. And with the SIC currently going through its investigation this, and the lower position, may interfere with SIC activities.



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- Wicke, with Tali second, vote to table. All approve.

() Alternate Board Member - None Voting BoD member. Main document;  
[PROPOSED - 12 Alternate Board Member Role Charter - Google Docs](#)

With the above concern about the ongoing SIC investigation Morgan withdrew this proposal for the time being.

### **Action Items:**

- None. Just many shiny new charters are now available for reading and checking when people have questions.

IIID) Appointment of Property Manager/Quartermaster - open spot!

A call to the public! If you would like to be the Quartermaster please make that desire be heard! The BoD would prefer not to assign someone to this role and instead have a volunteer doing it. But as that call and decision is not ready 'now' at the time of these Minutes Morgan is the temporary Property Manager.

- Wicke, with Cody second, voted to table. All agree.

### **Action Items:**

- Looking out for a willing volunteer to haul around the Kingdom trailer!

IIIE) Webminster and DRM budget.

Wicke, the current Webminster, explained that we currently pay around \$150 every three years for our current web hosting. With an extra \$20 yearly for renewals on systems to enable our waivers and information hosting. This is expected to increase and Wicke would like to be prepared. By having an increase in the Webminster discretionary fund up to \$250 a year to cover inflation and the increase from the potential to pay dues online.

- Wicke, Morgan second, motioned to increase the funds. All yes (except Wicke who abstained)



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Cian did not have a DRM budget ready at this time. So this will be brought up again at the next BoD meeting.

### Action Items:

- Westminster will gain extra funds for incoming costs to ensure smooth operation.

### IIIF) Banking change (Rho, Chase, Stripe, and new Financial Policy)

A large change to the Kingdom, and as such had many questions from the populace. Main document;

[Rho Proposal - Google Docs](#)

Morgan heavily suggests we keep \$5,000 in the Chase account once this is established for use as an insurance deductible.

The main goal of establishing all these new accounts and systems is to greatly ease and smooth out all kingdom payment. From individual player level, to park, and the entire Kingdom as well. One of the current issues is the ownership of several PayPals is not fully under our control so something needed to be done. If we are doing that we may as well make it simpler and easier at the same time. Also OnPoint, our current bank, has no branches lower than Eugene so if any park lower than that wishes to do anything with their park account they have to travel up to do so. OnPoint also controls its accounts with specific individuals so changing officers and especially ownership requires a long process and for everyone to be there. As well as many of the statements and other important information not being handled online slowing everything down. Chase as our bank would also have none profit support/discounts, extra offices, and enable much easier transfer of ownership.

Rho, rather than PayPal, is a Corporate Purchasing System (and is free). This enables Holdings to input earned money or dues right into their account. So money does not need to be carried around anymore. Once in the system the holding can get a physical, or digital, card for use. With the added benefit of the Kingdom being able to see Rho purchases as an extra layer of safety. There is also cash back and they are FDIC insured.

Questions;



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- + Is there a limit to how many cards a holding or above can have? Nope - they can be closed whenever needed when an officer leaves their role and the next person shall get a new card. The KPM and Treasurer are responsible for issuing and closing cards - the Scribe Guild will also get a card.
- + Can these holding level spending cards be over drafted? No. It also cannot be used to get paper money in any way. Alerts and safeguards are in place in the system. Sarah would like to have a fiduciary agreement in place in case the money is needed to be spent on something none vital for Amtgard.

Square would be our new payment processor. Wicke has experience with this and approved of it - it would allow us to have a 'pay dues' button on the website. Letting someone input their information and holding and be able to pay their dues that way. Square also has less charges for when it is used, only 3.3% + 30 cents. Which could be even less if we get a Square specific card reader, 2.7% + 15 cents. Which would be used at events or other physical locations. In addition Square has Non profit discounts we could qualify for.

Accepting all three (Chase, Rho, Square) would allow us to receive donations as an NPO. Currently we are listed as mutual benefit rather than public. And have been for many years. Morgan would like to close the old accounts, a prudent move for no chance of sneaky theft. With Morgan as the lead on this with Chandra as oversight to assist.

- Morgan, Vlad second, to approve this entire process. All yes.

Action Items:

- Hopefully not too much effort and paperwork to set up the foundations of this system. You got this Morgan!

IIIG) Disciplinary Guidelines - review and potential adjustments

Big thanks to Bob Wright for the groundwork for this document as well as Morgan and Cian for edits. Main link;

[Disciplinary Process Proposal v2 - Google Docs](#)

Key items from the document;



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- Each investigation would have a three-five person team assigned to them. They do not need to be BoD members. Anyone can put forth that they are willing to help - so they would be added to a list of potential investigators.
- Part of the proposal is a change that BoD is not the only or even main disciplinary adjudicators. Rather the investigation teams are empowered to try and learn and record lower level issues and grievances.
- However, like the BoD, the Investigation Team is advisory only. Not handing down any actual punishment. They just provide their findings and suggestions to the Monarch, KPM, and KGMR who must then take the action - like the BoD.
- All team information will be stored in a publicly accessible database.
- If five people are not enough the teams can expand.

However as time was running out before Sarah would lose internet the talk on this large document and change to the disciplinary committee was voted, Vlad second, to be tabled till the next BoD meeting. All yes besides Morgan as it was her document.

### Action Items:

- Tabled until the next BoD meeting.

### IIIIH) Jacobs request for a second Revote of the Appeal from 2/21 Althing

This was requested as the ballots had passed through so many hands since 2/21 Jacob was questioning the validity of them still. However Morgan pointed out that only her and Cian had touched the ballots since being given them. They were then scanned in and digitized and it has been those that have been recounted since then. Talieson believed that two hands were the perfect amount to make sure it was still properly handled. Erikir agreed. Roche however suggested that if this is still an issue perhaps we need to take those ballots outside the kingdom. Perhaps to the Amtgard International Ombudsman. But this would add another hand to the process and Cian is concerned the Ombudsman would not help in this situation as they seemed pretty hands off.

- As such Talieson proposed, Vlad second, that this request be denied. Morgan, Cody, and Sarah abstained. However the other BoD members agreed. As such the request was dismissed.



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Action Items:

- Nothing, request was dismissed.

III I) Kori request to be removed from Kingdom Documentation

An update on Koris' request to be removed from Kingdom documentation that was asked to happen before the meeting itself. Morgan believed that the only place Kori still is in name is on the Paypal account. Which as we are moving away from Paypal should be complete soon.

Action items:

- Nothing, in the process of being completed.

IIIJ) Winterbash 26 Closeout

Main/last document;

[WB 2026 Breakdown - Google Sheets](#)

Provided by Rion with Morgans help. The insurance for this event was wholesale not Byob due to our former insurance situation. It should be improved in the future especially with OLCC work! With the licensed alcohol would now need to be in the event budgets - potentially needing more budgets. But that will be worked out during the lead up to the next big event. The funds should not be in the Kingdom General funds and we should be finished!

Action items:

- None. Great work everyone to get all the info recorded and shared.

IIIK) KPM Financial Update

Morgan does love her documents! Main document;

[2026.04.12 Blackspire Financial Policy - Google Docs](#)

The gist of this policy is to make the Holding level audits be on a schedule so it will be much easier to keep track of them all. Luckily with the new financial systems we have now approved



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this should happen automatically. With a template provided that just needs simple input to be completed. Each quarter will have three Holdings, four in December, complete this process. With the KPM able to view all this information and quickly send back taxes from dues for the holdings to now use. But as we are only starting this process now and have not been through a cycle yet our audits will be one year in the arrears. Not to worry though this is standard (from Morgan) - some money is temporarily being held in the OnPoint as this process wraps up but none is currently in Paypal.

Action Items:

- Holdings will be learning the new system as it comes out. Should be much simpler.

IIIL) Dragons Forge funding request. \$1000

Due to the theft (lower) the Holding faced they lost not only their money box (hopefully no longer a potentiality with the new system) but also several items they need to replace. As such they are struggling to plan their reign and would like some help from the kingdom so they can still host events like The Boar Hunt, Monster Mash, and food days.

- Ray, with Wicke second, to approve the money. Talieson abstain but otherwise all yes.

If any money is recovered the Kingdom will retain that as DF was issued this money now.

Action Items:

- None. Good luck with the reign DF!

IIIM) Appeal process template proposal.

A template to be used should an appeal of a decision be requested. To standardize the entire process. Main document;

[Appeals Process Template - Google Docs](#)

- Morgan, with Cian second, motion to pass. All yes.



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Action Items:

- The appeal template is now active and ready to use.

IIIN) Chris Mingo - update on theft and follow up.

We are in the step before a full police report is filled out and put on record as we want to be sure we do the entire process correctly. Main document;

[2026.04.11 Mingo, Chris Notice to DOJ - Google Docs](#)

This is our letter of guidance to the Department of Justice. Ray is happy to assist Chandra to ensure we do this process properly.

- Ray, with Morgan second, votes to send. All yes.

Action Items:

- The letter of guidance shall be sent, and the report after we have been recommended an appropriate process.

IIIO) Pacwar 26 update.

Due to the unfortunate harassment and pressure Kori suffered as the former KPM during her reign she removed herself from the main Crat role for Pacwar 26. Hopefully Kori's health both mental and physical will improve. Klar also removed himself. But Ray, acting main Crat, believes that the Pacwar 26 team that are remaining can work to make it still work. Klar was the tournament crat but Ray believes the battle game and quest lead can potentially do the job. Or suggest someone to help.

Action items:

- Ray shall have an answer by next month (May) about the Pacwar team.

## IV. Closing



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The next BoD meeting is scheduled for May (05), 31st day, 2026 at 6:00pm in the Blackspire Discord server in the bod-voice channel.

I, secretary, am putting this break in here to make it clear that the next BoD meeting will be starting one hour earlier at 6:00 PM once again.

The motion to close was made by Sarah Strohmeier to Adjournment, seconded by Ray. The meeting adjourned at 9:44pm. The public meeting has now closed. The board will now move over to the Blackspire Disciplinary Committee discord server for a private disciplinary meeting.

Minutes submitted by:

CJ Hyde

Christopher John Hyde

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**Secretary** Signature

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**Secretary** Full Name

Approved by:

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**Chairperson** Signature

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**Chairperson** Full Name